

## **27.0 Shooting Sections**

- 27.1 There is always change and development within Target Shooting and Club sections will follow the NRA safety categories but may be added or deleted over time at the Committee's discretion.
- 27.2 All full members are automatically members of all shooting sections but may be required to subject themselves, where appropriate, to guidance from experienced members in a Shooting Section where they have little or no previous experience or, in some instances, submit to training outside the Club in order to gain expertise in their chosen discipline.
- 27.3 The Club Captain Rifle will have overall responsibility for the management of Shooting Events.

## **28.0 BBS Club Range Regulations (Range Standing Orders)**

- 28.1 The BBS Club (The Club) does not have its own permanent Range, therefore, it will rely upon the hire of MOD or other Privately Owned ranges for use by its members.
- 28.2 This being the case, at all times, the Club's own Range Standing Orders, shall be subservient to ANY local standing orders that are associated with the use of any particular range.
- 28.3 In the event of a difference of opinion where local range standing orders are more relaxed than the club rules, then the more stringent of rules shall apply, in the event of any doubt members shall bring the matter to the attention of a club official who will inform the members of a ruling on the matter. A note of the ruling will be made in the Club Range Logbook.
- 28.4 The National Rifle Association (NRA) qualification "Range Conducting Officer" (RCO) is distinguished from the term "Range Officer" (RO).
- 28.5 Members holding the RCO qualification are recorded as such within the Club's Membership Register and may act as Range Officers in charge at Club Events. It is the Club's policy to ensure that wherever possible members acting as Range Officers have the RCO qualification.
- 28.6 All Management Committee members can act as ROs but will defer in every instance to a qualified RCO if one is available to oversee the shoot.
- 28.9 A nominated Club Range Officer must be at least 21 years of age and have demonstrated through experience their suitability to hold and discharge the responsibility of Range Officer.
- 28.10 At any Club range day there will be a nominated Range Officer in overall charge of the Event and a suitable number, if necessary, of additional Range Officers to safely oversee the Event.

## **29.0 Fundamental Rules for Club Events:**

- 29.1 FIREARMS AND AMMUNITION USED ON ANY RANGE MUST BE TO THE SATISFACTION OF THE RANGE OFFICER. AND MEET THE CONDITIONS OF THE RANGE CERTIFICATION.
- 29.2 NO MEMBER SHALL IN ANY WAY CONTRAVENE THE FIREARMS ACT AND ANY AMENDMENTS OR REGULATIONS PERTAINING THERETO AT ANY TIME
- 29.3 ALL RANGE REGULATIONS MUST BE FOLLOWED AT ALL TIMES. ALL MEMBERS / GUESTS MUST SUBMIT THEMSELVES TO THE RO "FIRERS' BRIEF" BEFORE THEY CAN MOVE TO ANY FIRING POINT.
- 29.4 ALL MEMBER'S SHOULD PRODUCE THEIR CLUB IDENTITY CARD AND, WHERE APPROPRIATE, THEIR CLUB SAFETY CERTIFICATE TO THE RANGE OFFICER IN CHARGE OF THE CLUB EVENT
- 29.5 ALL MEMBERS SHOULD CONDUCT THEMSELVES IN A DIGNIFIED MANNER AND SHOW DUE COURTESY TO OTHER USERS OF THE RANGE.
- 29.6 FOR THE COMFORT AND SAFETY OF FELLOW MEMBERS, NO CIGARETTE / CIGAR OR PIPE SMOKING IS PERMITTED IN SHOOTING POSITIONS, NOR IN COVERED AREAS ADJACENT TO THEM.

## **30.0 Prior to Shooting:**

- 30.1 The Club Committee will ensure that the club officials presiding over shooting have received, sufficiently well in advance, any club assets or materials that are required for the conduct of shooting, items may include but not be limited to:
  - 30.1.1 First Aid Kit (unless on site facilities exist)
  - 30.1.2 Club Credentials / NRA Affiliation Details
  - 30.1.3 MOD Range Licence (where applicable)
  - 30.1.4 Insurance
  - 30.1.5 Local Range Standing Orders
  - 30.1.6 Phone No's & details of local Medical Facilities including the presence or otherwise of any resident trained First Aider.
- 30.2 Prior to any shooting commencing, the RO in charge of the event will deliver to all shooters the Firers' Brief as laid out in Appendix 4 and point out any other special circumstances relevant to the day.

## **31.0 The Club Range Logbook**

- 31.1 The Hon Secretary will be responsible for the upkeep and maintenance of the Club Range Logbook.

- 31.2 The Logbook will comprise the following:
  - 31.2.1 The Attendance Register which will record the Names of all members attending and which will form an integral section of the Logbook.
  - 31.2.2 The Names and duty periods of all Range Officers attending a Club Shooting Event.
  - 31.2.3 The name of the Range Officer in overall charge of the Event.
  - 31.2.4 A note made of any accident / incident occurring on the day and details of any subsequent Accident / Incident Report completed
  - 31.2.5 Any other information which the Management Committee may require such as whether Club Rules or particular range rules are operative on the day
  - 31.2.6 Rounds fired and calibres of firearms used.
  - 31.2.7 Safety Certification Sheets Part1 and Part 2.
- 31.3 Target Shooters (Primary Club members) may also need to provide the following information:
  - 31.3.1 Details (make, model, calibre and serial number) of all firearms used by members and for which particular event will be entered against the member name in the Logbook

### **32.0 Shooting Members must be recorded on the Range Logsheet for the Day**

- 32.1 By being entered on the Range Logsheet Members (and where relevant visitors) confirm the following:
  - 32.1.1 That they have listened to the Firers Brief.
  - 32.1.2 That they are properly insured for shooting at this range.
  - 32.1.3 That they will only shoot within the terms permitted by their FAC or under appropriate supervision if a Probationer, Junior or Guest.
  - 32.1.4 That any fee due has been paid to the club Treasurer or his nominated deputy.
  - 32.1.5 That they will use (where appropriate) relevant protective equipment (i.e. muffs/glasses)
  - 32.1.6 That they remove from the range only ammunition that they have paid for and their FAC entitles them to hold and thus remove.

### **33.0 Club Officials / Range Officers:**

- 33.1 Will have a duty to stop anyone shooting where there is reason to believe they are not in a fit condition to shoot.
- 33.2 If more than one Range Officer is required at any event there will be a single Range Officer in overall charge of the Event. This person will be the Management Committee representative on the range when shooting is in progress.

- 33.3 Will have collected any keys or established proper communication with the range owners / warden and have properly opened the range.
- 33.4 Ensured that any flags, warning notices or sentries are in place.
- 33.5 Where relevant have signed on to the Range Log
- 33.6 Where relevant have established communications with the range warden / butts / sentries etc.
- 33.7 Provided the Firers Brief to Members, collected fees and ensure the Attendance Register is available for signing and that all members present sign it.
- 33.8 Checked the condition of the range to ensure it is not in a dangerous condition (i.e. mantlet full of lead and consequent ricochet danger).
- 33.9 Conducted and continue throughout the day to operate a visual check to ensure no authorised persons or animals are on the range, or within the danger area.
- 33.10 Having conducted a check any concerns to be reported and if necessary corrected prior to the commencement of shooting.

#### **34.0 Handling of firearms:**

- 34.1 There should be no handling of firearms without the prior authority of the Range Officer
- 34.2 Depending on the range construction or layout, Firearms should only be handled on the Firing Point. If there is a safe area with a rack Firearms may be moved to the rack.
- 34.3 Except when shooting under the supervision of a range officer firearms should be benched / laid down, or bagged / cased or in a rack.
- 34.5 Firearms benched or laid down should have the bolt out or working parts back, open and clearly visible.
- 34.6 The use of breech flags to indicate a cleared gun is strongly encouraged
- 34.7 Firearms should be proven clear prior to bagging / caseing, moving to a rack or being removed from the Firing point.
- 34.8 No handling of firearms is to take place for any reason, when people are forward of the firing point.

#### **35.0 Commencement of Shooting:**

- 35.1 The move of any member to the Firing Point will take place only at the instruction of the Range Officer

- 35.2 The loading or capping of any firearm will only take place when the Range Officer gives permission
- 35.3 Shooting shall only commence under the supervision of a Range Officer
- 35.4 Shooting will only take place within the prescribed times for the range booking.
- 35.6 Conversation by non-shooting members in the vicinity of the firing point should be quiet and subdued.

**36.0 Targets:**

- 36.1 Only paper targets or targets of a type approved for the use on the relevant range are to be used.
- 36.2 Targets should only be secured to target boards using adhesive or other approved methods that will not present a ricochet hazard.
- 36.3 When setting up Targets care should be taken to ensure that the Target is appined in the correct area to any fixed backboard. This is usually designated by an outline black lined square.

**37.0 Ammunition:**

- 37.1 Only ammunition conforming to the Range Safety Certificate requirements will be used. Tracer will not be used and armour- piercing ammunition shall not be used unless permitted by the range and by Club Committee prior sanction.

**38.0 Protective Equipment:**

- 38.1 In accordance with the Club's Health & Safety Policy, Protective Equipment is to be used by all shooters and visitors when in the vicinity of the firing point.
- 38.2 Whether or not firearms are fitted with sound moderators ear protection should be worn on the range.
- 38.3 Eye protection should be worn especially when using muzzleloading firearms.

**39.0 Target Lanes and Shooting Positions**

- 39.1 Shooting is only to be conducted in the correct Target Lanes and using those Shooting Positions authorised by the range safety certificate or standing orders.

#### **40.0 Guests**

- 40.1 The Club may designate some Club Events as Guest Days for the introduction of potential new members in accordance with the relevant provisions of the Firearms Act's and Amendments. Where this is the case, guests must be provided with nominated Club one- to- one supervision. A Guest may be introduced only twice and then must join the Club if wishing to join with the Club on further occasions. **International members must have the appropriate UK authority to shoot unless as a Guest.**
- 40.3 The Club will provide due notice of at least 48 hours to the Club's local Firearms Licensing Authority and to whatever the local Range Licensing Authority the Club proposes to use for a Guest Day.
- 40.4 The Club may choose to levy a special Guest fee payable by any Visitor or Guest. The level of this fee shall be decided by the Management Committee.

#### **41.0 Sentries, Butts Party and Communications Checks:**

- 41.1 When relevant the Range Officer will establish a rota and ensure communications are regularly checked, sentries and Butts Parties will be regularly rotated.

#### **42.0 Stopping Shooting:**

- 42.1 ANYONE is permitted to stop the shooting by shouting "STOP, STOP, STOP" if they see there is a hazard or reason to stop shooting – better safe than sorry!
- 42.2 The conduct of shooting will normally be started or stopped by the Range Officer.
- 42.3 The order to cease fire must be complied with immediately.
- 42.4 Any order to cease fire applies to the entire range occupied by Club members and their Guests.
- 42.5 While a cease fire is in force all ammunition should be removed from the gun at the command of the RO.

#### **43.0 Cessation of Shooting:**

- 43.1 A member will not move from the firing point until instructed to do so by the Range Officer.
- 43.2 On completion of shooting those on the firing point will be instructed to clear their firearms.
- 43.3 When instructed to do so the member will move from the firing point with their firearm (bolt open) and bag or case them.

- 43.4 Brass is to be collected and removed and placed in the appropriate container(s).
- 43.5 Every shooter shall ensure that when he leaves the firing point it is left clean and tidy.
- 43.6 Any misfired cartridges will be disposed of in accordance with the Misfire Procedure (see below). Misfired cartridges MUST NOT be placed with used brass.
- 43.7 All litter is to be collected and removed
- 43.8 Target frames and other equipment are to be returned to their agreed storage locations.
- 43.9 If other clubs remain shooting then the Club will warn the Range Warden and other range users prior to withdrawing.
- 43.10 IF the Club is the only club or user on the Range, then Flags may be retrieved and returned. The Land Range Log completed and signed off
- 43.11 A final check that the range is “as found” prior to leaving.
- 43.12 The RO in overall charge will ensure the range is vacated in an orderly manner and left in a satisfactory condition.

**44.0 Children & Animals:**

- 44.1 Children and Animals must be under the supervision of a non-shooting parent or responsible adult.
- 44.2 Where a young person is shooting this person must be under the supervision of a specially designated Club Young Person’s Officer
- 44.3 The Range Officer in charge may insist on the removal of any child or animal that is causing nuisance or poses a hazard to shooting members.
- 44.4 The Club’s Child Protection Policy (See Appendix 3) must be held uppermost in mind when any child or young person is attending any Club event

**45.0 Drugs & Alcohol:**

- 45.1 No one under the influence of Drugs or Alcohol will be permitted on the Range and where this is suspected the Police will be called.

#### **46.0 Medical:**

- 46.1 The Committee will have established the details of the nearest medical facilities, or First Aider (where appropriate) and these and the contact details for ranges being used should be appended to these Range Standing Orders.
- 46.2 The Club RO should have a First Aid kit at his disposal where a resident First Aider is not available.

#### **47.0 Malfunctions & Stoppages:**

- 47.1 In the event of a firearm malfunction such as a hang fire, stoppage or irregular occurrence the shooter should apply the safety catch, keep the firearm pointed towards the stop butts and attract the attention of the RO who will deal with the matter.
- 47.2 Misfire Procedure. The safety procedure advocated by the NRA will be adopted by the Club in the event of any misfire.
  - 42.2.1 The RO shall be informed of the misfire
  - 47.2.2 The rifle should have the safety catch applied and should, at all times, continue to be pointed downrange toward the target.
  - 47.2.3 At least 30 seconds and preferably a full minute should be allowed to see if the gun discharges safely downrange.
  - 47.2.4 If, after this time, the gun has not discharged, the shooter should ensure that no part of his / her body or face is behind the rifle and that no other person is standing behind the rifle and the RO should oversee this process.
  - 47.2.5 The shooter should reach round forward of the bolt and lift the bolt with the fingers ensuring the no part of the hand is behind the bolt (no part of the hand is to the rear of the bolt).
  - 47.2.6 The bolt should be withdrawn and the cartridge ejected.
  - 47.2.7 The misfired cartridge must be collected by the RO and placed in a position where it remains safe and cannot be confused with used and empty cartridge shells.
  - 47.2.8 Disposal of misfired cartridges should be in accordance with the particular Range Regulations and in consultation with the Range Warden.
  - 47.2.9 In the case of muzzle loading firearms and some other types of firearm special procedures must be adopted but steps a), b) and c) above still apply. The Range Officer in attendance will directly advise on further procedures in such cases.

#### **48.0 Probationary Members**

- 48.1 Probationary members will only be permitted to shoot after undergoing suitable safety induction and under full supervision of their Supervising Officer or a suitably experienced delegate.

#### **49.0 Incident Reporting**

- 49.1 In the event of any incident or accident the RO will maintain a record of the event and report to the Club, the Range Warden and as necessary any other authority such as the Police.
- 49.2 A Club Accident / Incident form (Appendix) will be completed by the RO in charge and sent to the Hon Secretary without delay.

#### **50.0 Club Events and Competitions**

- 50.1 All Club Events and Competitions will be held in accordance with Club Range Regulations
- 50.2 The Club Captain Rifle and the Vice Captain Rifle will oversee Club Competitions or appoint Competition Stewards in their place to fully brief members taking part on the Competition Rules and to oversee scoring and resolve any disputes in relation to scoring.
- 50.3 The Committee may, from time to time, institute various prizes to be awarded at Club Competitions. This will usually be in accordance with the Club's annual "management plan".
- 50.4 Any member may put up a Competition Prize through the Committee.